



Gift/Loan Agreement

Received from \_\_\_\_\_

Date \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Gift \_\_\_\_\_ Loan \_\_\_\_\_

1. How old is the artifact? \_\_\_\_\_ 2. Who did it belong to? \_\_\_\_\_

3. Where did the owner live? \_\_\_\_\_ 3. How was the artifact used? \_\_\_\_\_

5. What is your relationship to the original owner? \_\_\_\_\_

6. How did you obtain the artifact? \_\_\_\_\_

Description (Write on back if needed.)

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It is acknowledged that Dubois County Museum, Inc. representative will make every effort to protect and preserve any articles or items given or loaned to the Museum, but that the items will not be insured and Dubois County Museum, Inc. or its officers, directors or representatives will not be liable for any damage to or loss of any item which is in the possession of the museum. As to items gifted to the Museum, it is understood by the Donor that certain items received by the Museum may not be retained long term, but may be subsequently used in other ways, transferred to other collection or otherwise disposed of by the Museum. The Museum retains the right to determine when, if and how items will be exhibited. Items on loan will be returned only to the lender of record or the lawful heir of a deceased lender. Loaned items not reclaimed will be subject to the Indiana Museum Property Law (I.C. 32-9-10).

Accepted for the Dubois County Museum, Inc.

Owner or Agent's Signature